

Dear I-20 Coordinators,

Recently we had a situation with one of our international students that brought to our attention a missing piece in our process. The Department of Homeland Security requires that the DSO (myself or Domonic) be informed of any *international* travel that our students will be making **before** they leave.

This will allow the Catholic Schools Office to verify that a student's I-20 is active and that their travel endorsement is up to date to ensure they do not encounter any problems upon re-entry.

If there are any issues with re-entry and Domonic or I, as DSOs, have not been informed that the student was traveling, this can lead to the complete deactivation of their I-20. Consequently, the student may need to reinstate their I-20, which can take months, or create a brand new I-20. In the worst-case scenario, it can lead to potential deportation. Any of these processes are complex and stressful for the family, the school, and our office.

Thank you all so much for your work and cooperation as we work to refine our process here at the CSO. Our goal is to make an international student experience as easy as we possibly can.

Going forward, please use the following link to inform our office of any international travel that your international students are planning on making: <https://dphx.jotform.com/250975085375063>